

Change your Password, Secret Question & Answer – Internet Explorer 6

Moraine Park Technical College – Student E-mail Documentation

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When accessing the student e-mail system using Internet Explorer 6, Outlook Web Access Light is used. Outlook Web Access Light provides a scaled down, yet functional e-mail experience. However, the method to change your password using Outlook Web Access Light in Internet Explorer 6 differs from the method used in Outlook Web Access Premium in Internet Explorer 7.

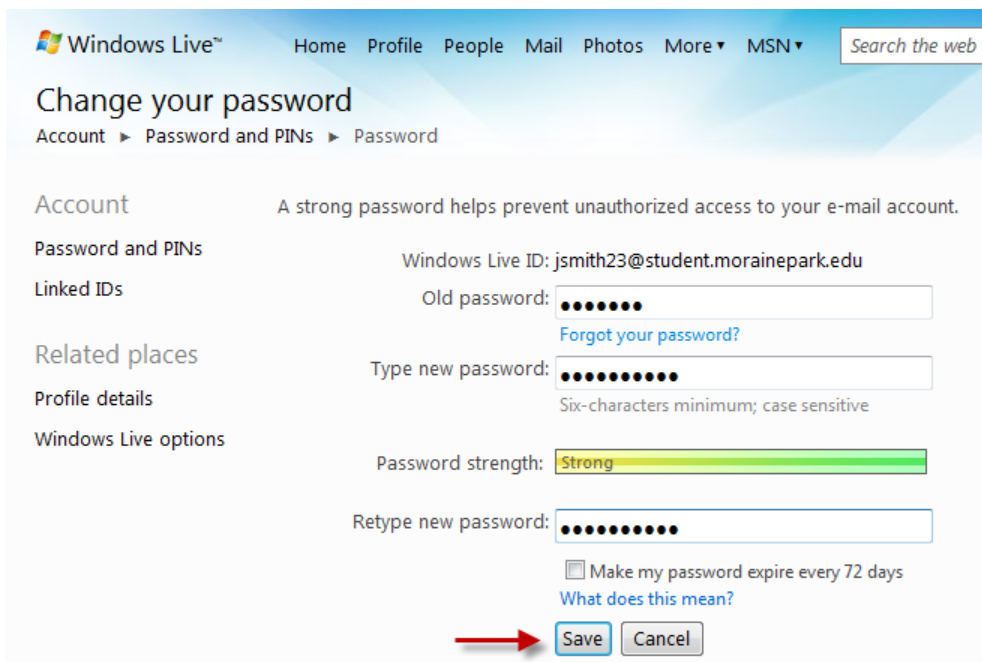
1. Login to your e-mail account. When the inbox loads into your web browser, type <http://account.live.com> in the address blank in your web browser.



2. The resulting web page will displaying your account information. The password reset information section on this page contains links to change your password and change your secret question/answer.

To change your password:

1. Click "Change" next to password. On the resulting page, complete the form specifying your old password, your new password, and a confirmation of you new password. Click "Save" to finish.



To change your secret question and answer:

1. Click "Change" next to question. On the resulting page, complete the form specifying your current password, new secret question and its corresponding answer. Click "Save" to finish.

The screenshot shows the Windows Live account management interface. At the top, there is a navigation bar with links for Home, Profile, People, Mail, Photos, More, and MSN, along with a search box. The main heading is "Change your question and secret answer", with a breadcrumb trail: Account > Password and PINs > Question and secret answer. On the left, a sidebar lists account-related options: Account, Password and PINs, Linked IDs, Related places, Profile details, and Windows Live options. The main content area is titled "Verify your current password" and includes a "Password:" input field with a "Forgot your password?" link. Below this is the "Your question and secret answer" section, featuring a "Question:" dropdown menu and a "Secret answer:" input field with a note: "Five-character minimum; not case sensitive". The "Your information" section contains dropdowns for "Country/region" (set to United States) and "State" (set to Wisconsin), and a "ZIP code:" input field (set to 54935). At the bottom, there are "Save" and "Cancel" buttons. Red arrows point to the "Password:" field, the "Question:" dropdown, the "Secret answer:" field, and the "Save" button.

2. You will be required to log back into your account. Following login, you will return to the Account Information page.

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