

MORaine PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2009-2010

Program Name: IT - Network Specialist
Program Number: 10-150-2
Required Exit Assessment: Paper Portfolio

Student Name:
MPTCStudent ID #:

* * * At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks
**Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is
 verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your
 portfolio for verification. Note: Keep original portfolio; submit a copy.**

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.
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Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

Program Learning Outcomes				
Design Networks				
<i>150-141 Computer Network Installation</i>	Network Cabling System			
<i>150-191 Principles of Information Security</i>	Documentation Guide			
<i>150-103 Network Cabling</i>	Design Rationale			
Install Networks				
<i>150-141 Computer Network Installation</i>	Photos of Lab Project			
Integrated Data Networks				
<i>152-120 Microsoft Servers</i>	Check-off Sheet			
Install a computer network structured cabling system.				
<i>150-103 Network Cabling</i>	Design Rationale			
<i>150-141 Computer Network Installation</i>	Cabling System			
Write Procedural Documentation				
<i>150-141 Computer Network Installation</i>	Network Cabling Documentation Guide, Photo of Lab Exercise Check-off Sheet			
Perform tasks required of network administrators.				
<i>150-130 IT Administration</i>	Thesis Paper			
<i>150-143 Linux Server Administration</i>	Screen Shots			
<i>150-140 Microsoft Network Administration</i>	Screen Shots			
<i>150-120 Microsoft Servers</i>	Screen Shots			

Continued on the following Page

	If No Artifact Is Listed In This Column	ARTIFACT			
		A	B	C	D
Program Learner Outcomes (continued)	Suggested Work Sample from Performance Asmt	Work Sample Linked to Outcome	Self Assessment/ Reflection Statement	Transcript Used	Verified
Provide technical support for networks.					
150-140 Microsoft Network Administration	Screen Shots				
150-102 Microsoft Workstations	Screen Shots				
154-112 Hardware/Software Support	See Tech Support				
Set-up workstations in a network environment.					
150-141 Computer Network Installation	Cabling System				
150-102 Microsoft Workstations	Screen Shots				
Core Abilities					
890-125 Student Success AND	Core Ability Inventory				
890-130 Career Development					
	Core Ability Inventory and Self-assessment Reflection				
	AND Reflection essay "How I've Changed: Then and Now"				

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

<p>The contents of this portfolio _____ MAY _____ MAY NOT _____ be displayed to other students and the general public.</p>
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VERIFIER:

After verification is complete, forward portfolio to the **Outcome Assessment Office.**

Signature of Verifier

Date

Signature of Learner

Date