

**MORAINÉ PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2008-2009**

Program Name: Printing and Publishing
Program Number: 10-204-1
Required Exit Assessment: Chalk and Wire ePortfolio

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * *At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Program Learning Outcomes				
Apply color theory.	Comprehensive Project			
Provide client services.	Comprehensive Project			
Apply team-building skills to accomplish specific team goals.	Comprehensive Computer Project			
Differentiate between various printing technologies.	Comprehensive Project			
Document the printing/publishing process.				
Operate finishing equipment.				
Organize job for production.				
Perform preventative maintenance.				
Perform quality assurance job checks.				

Set up printing equipment.					
Operate printing equipment.					
Complete printing equipment cleanup.					
Perform distribution functions.					
Create job estimates.					
Core Abilities					
890-125 Student Success AND 890-130 Career Development	Core Ability Inventory				
	Core Ability Inventory and Self-assessment Reflection				
	AND Reflection essay "How I've Changed: Then and Now"				

Continued on next page

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

<p>The contents of this portfolio _____ MAY MAY NOT _____ be displayed to other students and the general public.</p>

VERIFIER:

After verification is complete, forward portfolio to the Outcome Assessment Office.

Signature of Learner

Date

Signature of Verifier

Date