

**MORAINÉ PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2007-2008**

Program Name: Graphic Communication - Electronic Prepress
Program Number: 10-111-6
Required DML: Internships

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * * At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Program Learning Outcomes

Apply basic color theory.				
204-142 Electronic Illustration With Free Hand				
204-111 Typography				
204-165 Principles of Graphic Design				
204-131 Electronic Illustration With Photoshop				
204-171 Prepress Graphics Production and Planning				
Apply graphic design techniques.				
204-142 Electronic Illustration With Free Hand				
204-111 Typography				
204-165 Principles of Graphic Design				
204-131 Electronic Illustration With Photoshop				
204-171 Prepress Graphics Production and Planning				
Apply imaging operations.				
204-142 Electronic Illustration With Free Hand				
204-111 Typography				
204-165 Principles of Graphic Design				
204-131 Electronic Illustration With Photoshop				
204-171 Prepress Graphics Production and Planning				
Apply problem-solving concepts to assigned tasks.				
204-142 Electronic Illustration With Free Hand				
204-111 Typography				
204-165 Principles of Graphic Design				
204-131 Electronic Illustration With Photoshop				
204-171 Prepress Graphics Production and Planning				

Continued

	Contact Course Instructor If No Artifact Is Listed In This Column	ARTIFACT			
		A	B	C	D
Program Learning Outcomes (continued)	Suggested Work Sample from Performance Asmt	Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified
Apply team-building techniques to accomplish specific team goals.					
204-142 <i>Electronic Illustration With Free Hand</i>					
204-111 <i>Typography</i>					
204-165 <i>Principles of Graphic Design</i>					
204-131 <i>Electronic Illusstration With Photoshop</i>					
204-171 <i>Prepress Graphics Production and Planning</i>					
Assess customer needs.					
204-142 <i>Electronic Illustration With Free Hand</i>					
204-111 <i>Typography</i>					
204-165 <i>Principles of Graphic Design</i>					
204-131 <i>Electronic Illusstration With Photoshop</i>					
204-171 <i>Prepress Graphics Production and Planning</i>					
Differentiate how work flows.					
204-142 <i>Electronic Illustration With Free Hand</i>					
204-111 <i>Typography</i>					
204-165 <i>Principles of Graphic Design</i>					
204-131 <i>Electronic Illusstration With Photoshop</i>					
204-171 <i>Prepress Graphics Production and Planning</i>					
Employ graphic software to produce documents.					
204-142 <i>Electronic Illustration With Free Hand</i>					
204-111 <i>Typography</i>					
204-165 <i>Principles of Graphic Design</i>					
204-131 <i>Electronic Illusstration With Photoshop</i>					
204-171 <i>Prepress Graphics Production and Planning</i>					
Manage files.					
204-142 <i>Electronic Illustration With Free Hand</i>					
204-111 <i>Typography</i>					
204-165 <i>Principles of Graphic Design</i>					
204-131 <i>Electronic Illusstration With Photoshop</i>					
204-171 <i>Prepress Graphics Production and Planning</i>					
Transfer files across platforms using a network					
204-142 <i>Electronic Illustration With Free Hand</i>					
204-111 <i>Typography</i>					
204-165 <i>Principles of Graphic Design</i>					
204-131 <i>Electronic Illusstration With Photoshop</i>					
204-171 <i>Prepress Graphics Production and Planning</i>					

Continued

		ARTIFACT			
Contact Course Instructor If No Artifact Is Listed In This Column		A	B	C	D
Suggested Work Sample from Performance Asmt		Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified
Core Abilities					
890-125 Student Success AND 890-130 Career Development		Core Ability Inventory			
		Core Ability Inventory and Self-assessment Reflection			
		AND Reflection essay "How I've Changed: Then and Now"			

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

<p>The contents of this portfolio _____ MAY MAY NOT _____ be displayed to other students and the general public.</p>

Signature of Learner

Date

VERIFIER:

After verification is complete, forward portfolio to the
Outcome Assessment Office.

Signature of Verifier

Date