

**MORAINE PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2007-2008**

Program Name: Child Care Services
Program Number: 31-307-1
Required DML: Capstone Projects, Demonstrations

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * * At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.
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Program Learning Outcomes				
Demonstrate advocacy and professional and ethical standards				
Develop respectful relationships utilizing communication techniques with staff, families and communities.				
Implement developmentally appropriate curriculum.				
Incorporate developmentally appropriate guidance strategies.				
Integrate safe, healthy and nutritional practices within the early childhood setting according to local, state and national standards for quality care.				
Provide a respectful, diverse and inclusive program				
Relate child development theory to practice.				
Utilize criteria, procedures and documentation methods for observing and assessment				
Continued				

ARTIFACT

Core Abilities				
890-125 Student Success AND	Core Ability Inventory			
890-130 Career Development	Core Ability Inventory and Self-assessment Reflection			
	AND Reflection essay "How I've Changed: Then and Now"			

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

VERIFIER:

After verification is complete, forward portfolio to the **Outcome Assessment Office.**

The contents of this portfolio
 _____ **MAY** **MAY NOT** _____
 be displayed to other students and the general public.

Signature of Verifier

Date

Signature of Learner

Date