

**MORAINE PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2007-2008**

Program Name: Building Trades/Construction Worker
Program Number: 31-475-2
Required DML: TBD

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * * At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Program Learning Outcomes				
Perform basic welding and cutting skills				
Use measurement tools				
Explore trade opportunities				
Identify construction materials, applications and safety procedures				
Apply construction theory to building applications				
Investigate electrical theory and safety				
Investigate mechanical processes found in building trades				
Investigate plumbing code and construction applications				
Operate a CADD system				
Operate construction-related tools				
Perform construction trades mathematics applications				
Practice construction safety principles				
Utilize blueprints to evaluate construction work				
Work in a team setting				

Students officially accepted for this program in the 2005-2006 school year or after are required to complete a portfolio as a graduation requirement
 For courses in which artifacts are created for specific outcomes, please contact
 Jon Waldhuetter, Dean of Trades & Apprenticeship, for courses linked to outcomes.

ARTIFACT

Core Abilities

890-125 Student Success AND	Core Ability Inventory				
890-130 Career Development	Core Ability Inventory and Self-assessment Reflection				
	AND Reflection essay "How I've Changed: Then and Now"				

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

VERIFIER:

After verification is complete, forward portfolio to the **Outcome Assessment Office.**

The contents of this portfolio
 _____ **MAY** **MAY NOT** _____
 be displayed to other students and the general public.

Signature of Learner

Date

Signature of Verifier

Date