

**MORAINE PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2007-2008**

Program Name: Automotive Technician
Program Number: 32-404-2
Required DML: Portfolio/Course Artifacts, Licensure/Certification Exams

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * *At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks
 Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is
 verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of
 your portfolio for verification. Note: Keep original portfolio; submit a copy.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Program Learning Outcomes				
<i>Complete the process of diagnosing and repairing automotive brake systems</i>	Collection of Completed Invoices			
404-326 Automotive Brakes				
404-339 Advanced Chassis Systems				
<i>Complete the process of diagnosing and repairing automotive brake systems</i>	Collection of Completed Invoices			
404-326 Automotive Brakes				
404-339 Advanced Chassis Systems				
<i>Complete the process of diagnosing and repairing steering and suspension systems.</i>	Collection of Completed Invoices			
404-347 Steering and Suspension				
404-339 Advanced Chassis Systems				
<i>Complete the process of diagnosing and repairing automotive electrical/electronic systems.</i>	Collection of Completed Invoices			
404-390 Automotive Electricity				
404-328 Automotive Electrical Systems				
404-329 Automotive Electronic Systems				
<i>Complete the process of diagnosing and repairing engine performance systems.</i>	Collection of Completed Invoices			
404-330 Automotive Engine Fundamentals				
494-331 Automotive Ignition Systems				
404-332 Automotive Fuel Systems				
404-334 Automotive Powertrain Control Systems				
404-335 Automtoive Emission Systems				
404-340 Light Duty Diesel Engine Operation				
<i>Complete the process of diagnosing and repairing engine mechanical systems.</i>	Completed Invoice			
404-333 Automotive Engine Repair				
<i>Complete the process of diagnosing and repairing heating/air-conditioning systems.</i>	Completed Invoice			
404-336 Automotive Climate Control Systems				

Continued

		ARTIFACT			
		A	B	C	D
		Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified
Program Learning Outcomes (continued)					
Contact Course Instructor If No Artifact Is Listed In This Column					
Suggested Work Sample from Performance Asmt					
Acquire certification for Federal EPA and State of Wisconsin in mobile refrigerant recovery and recycling.		Certification Certificate			
Complete the process of diagnosing and repairing automatic transmissions. 404-337 Automatic Transmissions		Completed Invoice			
Complete the process of diagnosing and repairing automotive drive train. 404-338 Automotive Drivetrain		Completed Invoice			
Prepare for ASE certification testing. 404-325 Automotive Fundamentals 404-326 Automotive Brakes 404-327 Steering and Suspension 404-328 Automotive Electrical Systems 404-329 Automotive Electronic Systems 404-330 Automotive Engine Fundamentals 404-331 Automotive Ignition Systems 404-332 Automotive Fuel Systems 404-333 Automotive Engine Repair 404-334 Automotive Powertrain Control Systems 404-335 Automotive Emission Systems 404-337 Automatic Transmissions 404-338 Automotive Drivetrain 404-339 Advanced Chassis Systems 404-340 Light Duty Diesel Engine Operation		ASE Preparation Scoring Guide			
Core Abilities					
890-125 Student Success AND 890-130 Career Development		Core Ability Inventory			
		Core Ability Inventory and Self-assessment Reflection			
		AND Reflection essay "How I've Changed: Then and Now"			

Continued

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

The contents of this portfolio
_____ **MAY** **MAY NOT** _____
be displayed to other students and the general public.

Signature of Learner

Date

VERIFIER:

After verification is complete, forward portfolio to the Outcome Assessment Office.

Signature of Verifier

Date