

**MORAINE PARK TECHNICAL COLLEGE  
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST  
2006-2007**

**Program Name:** Chiropractic Technician  
**Program Number:** 10-523-1  
**Required DML:** Portfolio Artifacts, Internships, Demonstrations

**Student Name:**  
**MPTC Six-Digit Student ID #:**  
**Semester of Program Acceptance:**

\* \* \* At least one artifact is required for each learning outcome \* \* \*

**Directions:** In columns A and B, student enters dates when items are completed or checks  
**Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is  
verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of  
your portfolio for verification. Note: Keep original portfolio; submit a copy.**

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Contact Course Instructor If No Artifact Is Listed In This Column  <b>Suggested Work                  Sample from                  Performance Asmt</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

<b>Program Learning Outcomes</b>					
Administer office procedures.					
523-145 Chiropractic Office Management					
523-140 Chiropractic Office Procedures					
Administer therapeutic modalities.					
523-190 Chiropractic Internship					
523-170 Conjunctive Therapy					
Assist in patient education.					
523-171 Chiropractic Patient Teaching					
Complete radiographic imaging.					
523-155 Chiropractic Radiology - Positioning					
523-190 Chiropractic Internship					
523-151 Chiropractic Radiology - Dynamics					
Explain basic Chiropractic Philosophy.					
523-125 Chiropractic Nutrition					
523-110 Chiropractic Philosophy / Science					
Implement marketing.					
523-171 Chiropractic Patient Teaching					
Maintain equipment.					
523-151 Chiropractic Radiology - Dynamics					
Manage financial accounts					
***ASK INSTRUCTOR FOR FURTHER INFORMATION***					

*Continued on next page*

		ARTIFACT			
		A	B	C	D
		Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified
Contact Course Instructor If No Artifact Is Listed In This Column  <b>Suggested Work Sample from Performance Asmt</b>					
<b>Program Learning Outcomes (continued)</b>					
Operate equipment					
***ASK INSTRUCTOR FOR FURTHER INFORMATION***					
Manage patient care documentation.					
523-161 Chiropractic Exam					
523-170 Conjunctive Therapy					
Perform basic examination procedures.					
523-1+A2190 Chiropractic Internship					
<b>Core Abilities</b>					
890-125 Student Success <b>AND</b>		Core Ability Inventory			
890-130 Career Development		Core Ability Inventory and Self-assessment Reflection			
		<b>AND</b> Reflection essay "How I've Changed: Then and Now"			

**LEARNER:**

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

**VERIFIER:**

After verification is complete, forward portfolio to the Outcome Assessment Office.

The contents of this portfolio  
 \_\_\_\_\_ **MAY** \_\_\_\_\_ **MAY NOT** \_\_\_\_\_  
 be displayed to other students and the general public.

\_\_\_\_\_  
 Signature of Learner Date

\_\_\_\_\_  
 Signature of Verifier Date

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