

**MORAINÉ PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2006-2007**

Program Name: IT - Network Specialist
Program Number: 10-150-2
Required DML: Portfolio Artifacts

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * * At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks _____
Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Reflection Statement	Work Sample Linked to Outcome	Transcript Used	Verified

Program Learning Outcomes				
Design Networks				
<i>150-141 Computer Network Installation</i>	Network Cabling System Documentation Guide			
<i>150-131 Network Administration Concepts</i>	Network Directory Project			
<i>150-142 Design & Integration of Networks</i>	Network Diagram with Design Rationale			
Install a horizontal cabling system				
<i>150-141 Computer Network Installation</i>	Photos of Lab Project			
Install networks.				
<i>150-141 Computer Network Installation</i>	Network Cabling Documentation Guide			
Integrate data network services.				
<i>150-120 Microsoft Servers</i>	Check-off Sheet			
<i>150-142 Design & Integration of Networks</i>	Final Project Documentation			
Perform tasks required of network administrators.				
<i>150-141 Computer Network Installation</i>	Network Cabling Documentation Guide, Photoof Lab Exercixe, Check-off Sheet			
<i>150-140 Microsoft Network Administration</i>	Check-off Sheet			
<i>150-132 Novel Network Administration</i>	Step-by-Step Inst. Guide			
	Network Documentation			
<i>150-120 Microsoft Servers</i>	Check-off Sheet, VPN Project, Terminal Serv. Project			

Continued on the following Page

		ARTIFACT			
		A	B	C	D
		Work Sample Linked to Outcome	Self Assessment/ Reflection Statement	Transcript Used	Verified
Program Learner Outcomes (continued)		Contact Course Instructor If No Artifact Is Listed In This Column			
Suggested Work Sample from Performance Asmt					
Examine Network Security					
150-132 Novell Network Administration		Step-by-Step			
150-142 Design & Integration of Networks		Documentation Guide			
Provide technical support for networks.					
150-141 Computer Network Installation		Check-off Sheets			
150-140 Microsoft Network Administration		Check-off Sheets			
150-132 Novel Network Administration		Step-by-Step Inst. Guide			
150-102 Microsoft Workstations		Check-off Sheets			
Set-up workstations in a network environment.					
150-141 Computer Network Installation		Documentation Guide			
150-102 Microsoft Workstations		Check-off Sheets			
150-142 Design & Integration of Networks		Configuration Check-off Sheet			
Write procedural documentation					
150-141 Computer Network Installation		Network Cable Documentation Guide			
150-142 Design and Integration of Networks		Network Diagram Design Rationale			
Core Abilities					
890-125 Student Success AND		Core Ability Inventory			
890-130 Career Development		Core Ability Inventory and Self-assessment Reflection			
		AND Reflection essay "How I've Changed: Then and Now"			

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

The contents of this portfolio
 _____ **MAY** _____ **MAY NOT** _____
 be displayed to other students and the general public.

VERIFIER:

After verification is complete, forward portfolio to the Outcome Assessment Office.

 Signature of Verifier Date

 Signature of Learner Date