

**MORAINE PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2005-2006**

Program Name: IT - Programmer / Analyst
Program Number: 10-152-1
Required DML: Portfolio Artifacts

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * * At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified

Program Learning Outcomes				
Develop a business system using the SDLC approach.				
<i>107-147 Systems Analysis / Design</i>	Presentation #1			
<i>107-148 Systems Analysis / Implementation</i>	Present to manage #2			
Describe the System Development Life Cycle (SDLC) as it relates to business systems.				
<i>107-147 Systems Analysis / Design</i>	MATRIX defining SDLC			
<i>107-148 Systems Analysis / Implementation</i>	Present to manage #2			
Analyze a business system using the SDLC approach.				
<i>107-147 Systems Analysis / Design</i>	System Require Docum			
<i>107-148 Systems Analysis / Implementation</i>	Present to manage #2			
Develop a Microcomputer Database				
<i>103-181 Microsoft Access</i>	MS- Access database			
Develop a Microcomputer Database application.				
<i>103-188 Microsoft Access - Intermediate</i>	MS- Access database			
Implement a business system using the SDLC approach.				
<i>107-147 Systems Analysis / Design</i>	Presentation #1			
<i>107-148 Systems Analysis / Implementation</i>	Present to manage #2			
Write business application programs in RPG / 400.				
<i>107-129 RPG/400 Programming</i>	Control Break Logic Program			
<i>107-130 RPG/400 Programming - Advanced</i>	College Transcript Program			

Continued

		ARTIFACT			
		A	B	C	D
		Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified
		Suggested Work Sample from Performance Asmt			
General Education Learning Outcomes		Contact Course Instructor If No Artifact Is Listed In This Column			
Apply organizational and stylistic strategies to fit subject, audience, and purpose in communication					
801-195 Written Communication AND					
801-196 Oral / Interpersonal Communication					
Evaluate content, organization, supporting materials, credibility, and style of communication for decision-making.					
801-196 Oral / Interpersonal Communication					
Perform mathematical calculations.					
804-106 Introduction to College Mathematics					
Determine mathematical concepts needed to solve an application.					
804-106 Introduction to College Mathematics					
Apply the foundational elements of economic reasoning to personal and business decision-making.					
809-195 Economics					
Examine the complexities of society from a sociological perspective.					
809-196 Introduction to Sociology					
Apply psychological principles to personal and professional relationships.					
809-199 Psychology of Human Relations					
OR					
Determine the impact of psychological and social factors have in shaping human behavior.					
809-198 Introduction to Psychology					
Core Abilities					
890-125 Student Success AND		Core Ability Inventory			
890-130 Career Development		Core Ability Inventory and Self-assessment Reflection			
		AND Reflection essay "How I've Changed: Then and Now"			

Continued

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

The contents of this portfolio
_____ **MAY** **MAY NOT** _____
be displayed to other students and the general public.

Signature of Learner

Date

VERIFIER:

After verification is complete, forward portfolio to the Outcome Assessment Office.

Signature of Verifier

Date

