

**MORAINE PARK TECHNICAL COLLEGE  
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST  
2005-2006**

**Program Name:** IT - Network Specialist  
**Program Number:** 10-150-2  
**Required DML:** Portfolio Artifacts

**Student Name:**  
**MPTC Six-Digit Student ID #:**  
**Semester of Program Acceptance:**

\* \* \* At least one artifact is required for each learning outcome \* \* \*

**Directions:** In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Contact Course Instructor If No Artifact Is Listed In This Column	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
<b>Suggested Work Sample from Performance Asmt</b>	<b>Work Sample Linked to Outcome</b>	<b>Reflection Statement</b>	<b>Transcript Used</b>	<b>Verified</b>

<b>Program Learning Outcomes</b>				
<b>Design Networks</b>				
<i>150-141 Computer Network Installation</i>	Network Cabling System Documentation Guide			
<i>150-131 Network Administration Concepts</i>	Network Directory Project			
<i>150-142 Design &amp; Integration of Networks</i>	Network Diagram with Design Rationale			
<b>Install a computer network structured cabling system.</b>				
<i>150-141 Computer Network Installation</i>	Photos of Lab Project			
<b>Install networks.</b>				
<i>150-141 Computer Network Installation</i>	Network Cabling Documentation Guide			
<b>Integrate data network services.</b>				
<i>150-120 Microsoft Servers</i>	Check-off Sheet			
<i>150-142 Design &amp; Integration of Networks</i>	Final Project Documentation			
<b>Perform tasks required of network administrators.</b>				
<i>150-141 Computer Network Installation</i>	Network Cabling Documentation Guide, Photoof Lab Exercixe, Check-off Sheet			
<i>150-140 Microsoft Network Administration</i>	Check-off Sheet			
<i>150-132 Novel Network Administration</i>	Step-by-Step Inst. Guide			
	Network Documentation			
<i>150-120 Microsoft Servers</i>	Check-off Sheet, VPN Project, Terminal Serv. Project			

		ARTIFACT			
		A	B	C	D
		Work Sample Linked to Outcome	Self Assessment/ Reflection Statement	Transcript Used	Verified
Program Learner Outcomes (continued)		Contact Course Instructor If No Artifact Is Listed In This Column			
		Suggested Work Sample from Performance Asmt			
Provide technical support for networks.					
150-141 Computer Network Installation		Check-off Sheets			
150-140 Microsoft Network Administration		Check-off Sheets			
150-132 Novel Network Administration		Step-by-Step Inst. Guide			
150-102 Microsoft Workstations		Check-off Sheets			
Set-up workstations in a network environment.					
150-141 Computer Network Installation		Documentation Guide			
150-102 Microsoft Workstations		Check-off Sheets			
150-142 Design & Integration of Networks		Configuration Check-off Sheet			
Write procedural documentation					
150-141 Computer Network Installation		Network Cable Documentation Guide			
150-142 Design and Integration of Networks		Network Diagram Design Rationale			
<b>General Education Learner Outcomes</b>					
Apply organizational and stylistic strategies to fit subject, audience, and purpose in communication					
801-195 Written Communication <b>AND</b>					
801-196 Oral / Interpersonal Communication <b>AND</b>					
801-197 Technical Reporting					
Evaluate content, organization, supporting materials, credibility, and style of communication for decision making					
801-196 Oral / Interpersonal Communication <b>AND</b>					
801-197 Technical Reporting					
Perform mathematical calculations.					
804-174 Survey of Mathematics					
Determine mathematical concepts needed to solve an application.					
804-174 Survey of Mathematics					
Evaluate political, social, and scientific views on scientific topics.					
806-194 Contemporary Issues in Science					
Apply the foundational elements of economic reasoning to personal and business decision-making.					
809-195 Economics					

	If No Artifact Is Listed In This Column	ARTIFACT			
		A	B	C	D
General Education Learner Outcomes (continued)	Suggested Work Sample from Performance Asmt	Work Sample Linked to Outcome	Self Assessment/ Reflection Statement	Transcript Used	Verified
Determine the impact of psychological and social factors have in shaping human behavior.					
<i>809-198 Introduction to Psychology</i>					
<b>OR</b>					
Apply psychological principles to personal and professional relationships.					
<i>809-199 Psychology of Human Relations</i>					
Examine the complexities of society from a sociological perspective.					
<i>809-196 Introduction to Sociology</i>					
<b>Core Abilities</b>					
<i>890-125 Student Success</i> <b>AND</b> <i>890-130 Career Development</i>	Core Ability Inventory				
	Core Ability Inventory and Self-assessment Reflection				
	<b>AND</b> Reflection essay "How I've Changed: Then and Now"				

**LEARNER:**  
I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

**VERIFIER:**  
After verification is complete, forward portfolio to the **Outcome Assessment Office.**

The contents of this portfolio  
\_\_\_\_\_ **MAY** \_\_\_\_\_ **MAY NOT** \_\_\_\_\_  
be displayed to other students and the general public.

\_\_\_\_\_  
Signature of Learner Date

\_\_\_\_\_  
Signature of Verifier Date