

**MORAINE PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2005-2006**

Program Name: Chiropractic Technician
Program Number: 10-523-1
Required DML: Portfolio Artifacts, Internships, Demonstrations

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * * At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified

Program Learning Outcomes				
Administer office procedures.				
<i>523-145 Chiropractic Office Management</i>				
<i>523-140 Chiropractic Office Procedures</i>				
Administer therapeutic modalities.				
<i>523-190 Chiropractic Internship</i>				
<i>523-170 Conjunctive Therapy</i>				
Assist in patient education.				
<i>523-171 Chiropractic Patient Teaching</i>				
Complete radiographic imaging.				
<i>523-155 Chiropractic Radiology - Positioning</i>				
<i>523-190 Chiropractic Internship</i>				
<i>523-151 Chiropractic Radiology - Dynamics</i>				
Explain basic Chiropractic Philosophy.				
<i>523-125 Chiropractic Nutrition</i>				
<i>523-110 Chiropractic Philosophy / Science</i>				
Implement marketing.				
<i>523-171 Chiropractic Patient Teaching</i>				
Maintain equipment.				
<i>523-151 Chiropractic Radiology - Dynamics</i>				
Manage patient care documentation.				
<i>523-161 Chiropractic Exam</i>				
<i>523-170 Conjunctive Therapy</i>				

		ARTIFACT			
		A	B	C	D
		Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified
		Suggested Work Sample from Performance Asmt			
		Contact Course Instructor If No Artifact Is Listed In This Column			
Program Learning Outcomes (continued)					
Perform basic examination procedures.					
<i>523-1+A2190 Chiropractic Internship</i>					
General Education Learner Outcomes					
Examine anatomy concepts.					
<i>806-189 Basic Anatomy</i>					
Perform mathematical calculations					
<i>804-106 Intro to College Mathematics</i>					
Determine mathematical concepts needed to solve an application.					
<i>804-106 Intro to College Mathematics</i>					
Apply organizational and stylistic strategies to fit subject, audience, and purpose in communication					
<i>801-195 Written Communication AND</i>					
<i>801-196 Oral/Interpersonal Communication</i>					
Evaluate content, organization, supporting materials, credibility, and style of communication for decision making.					
<i>801-196 Oral/Interpersonal Communication</i>					
Examine the complexities of society from a sociological perspective.					
<i>809-196 Intro to Sociology</i>					
Apply the foundational elements of economic reasoning to personal and business decision-making.					
<i>809-195 Economics</i>					
Apply psychological principles of personal and professional relationships.					
<i>809-199 Psychology of Human Relations</i>					
Core Abilities					
<i>890-125 Student Success AND</i>		Core Ability Inventory			
<i>890-130 Career Development</i>		Core Ability Inventory and Self-assessment Reflection			
		AND Reflection essay "How I've Changed: Then and Now"			
Continued					

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

The contents of this portfolio
_____ **MAY** **MAY NOT** _____
be displayed to other students and the general public.

Signature of Learner

Date

VERIFIER:

After verification is complete, forward portfolio to the
Outcome Assessment Office.

Signature of Verifier

Date