

**MORAINE PARK TECHNICAL COLLEGE
PORTFOLIO WORKSHEET/VERIFICATION CHECKLIST
2005-2006**

Program Name: Alcohol/Other Drug Abuse
Program Number: 10-550-1
Required DML: Internships, Demonstrations

Student Name:
MPTC Six-Digit Student ID #:
Semester of Program Acceptance:

* * *At least one artifact is required for each learning outcome * * *

Directions: In columns A and B, student enters dates when items are completed or checks Column C if transcript is used for advanced standing credits. Verifier initials column D when portfolio is verified for graduation requirement. Submit a signed copy (see last page) of this form with a copy of your portfolio for verification. Note: Keep original portfolio; submit a copy.

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.

Contact Course Instructor If No Artifact Is Listed In This Column	A	B	C	D
Suggested Work Sample from Performance Asmt	Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified

Program Learning Outcomes					
Apply crisis intervention strategies.					
<i>550-156 AODA Internship 1</i>					
<i>550-157 AODA Internship 2</i>					
<i>550-112 Clients Rights, Confidentiality, and Ethics</i>					
<i>550-131 Crisis Management</i>					
Assess clients for substance abuse / dependence disorders.					
<i>550-156 AODA Internship 1</i>					
<i>550-157 AODA Internship 2</i>					
Conduct clinical interviews.					
<i>550-156 AODA Internship 1</i>					
<i>550-157 AODA Internship 2</i>					
<i>550-125 Counseling Skills and Practice</i>					
<i>550-140 Counseling Theory and Practice</i>					
<i>809-148 Developmental Psychology</i>					
<i>550-150 Family Systems</i>					
Demonstrate case management.					
<i>550-156 AODA Internship 1</i>					
<i>550-157 AODA Internship 2</i>					
<i>550-131 Crisis Management</i>					
<i>550-150 Family Systems</i>					

	Contact Course Instructor If No Artifact Is Listed In This Column Suggested Work Sample from Performance Asmt	ARTIFACT			
		A Work Sample Linked to Outcome	B Reflection Statement	C Transcript Used	D Verified
Program Learning Outcomes (continued)					
Develop treatment plans.					
550-156 AODA Internship 1					
550-157 AODA Internship 2					
550-140 Counseling Theory and Practice					
809-148 Developmental Psychology					
550-150 Family Systems					
550-135 Special Issues in Treatment					
Evaluate the effects of substance use on the human body.					
550-156 AODA Internship 1					
550-157 AODA Internship 2					
Maintain clinical records.					
550-156 AODA Internship 1					
550-157 AODA Internship 2					
550-112 Clients Rights, Confidentiality, and Ethics					
Provide AODA education to clients.					
550-156 AODA Internship 1					
550-157 AODA Internship 2					
550-125 Counseling Skills and Practice					
550-140 Counseling Theory and Practice					
809-148 Developmental Psychology					
550-150 Family Systems					
Provide counseling services to clients.					
550-156 AODA Internship 1					
550-157 AODA Internship 2					
550-112 Clients Rights, Confidentiality, and Ethics					
550-125 Counseling Skills and Practice					
550-140 Counseling Theory and Practice					
809-148 Developmental Psychology					
550-141 Group Facilitation					
550-135 Special Issues in Treatment					

		ARTIFACT			
		A	B	C	D
		Work Sample Linked to Outcome	Reflection Statement	Transcript Used	Verified
		Suggested Work Sample from Performance Asmt			
General Education Learning Outcomes		Contact Course Instructor If No Artifact Is Listed In This Column			
Apply organizational and stylistic strategies to fit subject, audience, and purpose in communication.					
801-195 <i>Written Communication</i> AND					
801-196 <i>Oral/Interpersonal Communication</i> OR 801-198 <i>Speech</i>					
Evaluate content, organization, supporting materials, credibility, and style of communication for decision-making.					
801-196 <i>Oral/Interpersonal Communication</i> OR 801-198 <i>Speech</i>					
Perform mathematical calculations.					
804-106 <i>Introduction to College Mathematics</i>					
Determine mathematical concepts needed to solve an application.					
804-106 <i>Introduction to College Mathematics</i>					
Determine the impact psychological and social factors have in shaping human behavior.					
809-198 <i>Introduction to Psychology</i>					
809-148 <i>Developmental Psychology</i>					
809-154 <i>Abnormal Psychology</i>					
Apply the foundational elements of economic reasoning to personal and business decision-making.					
809-195 <i>Economics</i>					
Evaluate political, social, and scientific topics					
806-194 <i>Contemporary Issues in Science</i>					
Examine the complexities of society from a sociological perspective.					
809-196 <i>Introduction to Sociology</i>					
Core Abilities					
890-125 <i>Student Success</i> AND		Core Ability Inventory			
890-130 <i>Career Development</i>		Core Ability Inventory and Self-assessment Reflection			
		AND Reflection essay "How I've Changed: Then and Now"			

LEARNER:

I understand that this portfolio will be evaluated by educators and advisory committees and becomes the property of Moraine Park Technical College.

The contents of this portfolio
_____ **MAY** **MAY NOT** _____
be displayed to other students and the general public.

Signature of Learner

Date

VERIFIER:

After verification is complete, forward portfolio to the
Outcome Assessment Office.

Signature of Verifier

Date