

**PORTFOLIO WORKSHEET**  
**2004-2005**

**Program Name:** Barber / Cosmetology  
**Program Number:** 31-502-1  
**Required DML:** Licensure/Certification, Clinicals

**Student Name:**  
**MPTC Six-Digit Student ID #:**  
**Semester of Program Acceptance:**

\*\*\* At Least One Artifact Is Required For Each Learner Outcome Listed Below \*\*\*

**Directions:** In columns A and B, enter dates when items are completed. Check Column C if transcript is used. Electronic format is recommended for portfolio development. Note: Keep original portfolio. Submit copy only.

	ARTIFACT		
	A	B	C
	Work Sample Linked to Outcome	Self Assessment/ Reflection Statement	Transcript Used
Contact Course Instructor If No Artifact Is Listed In This Column			
Suggested Work Sample from Performance Asmt			
<b>EXIT LEARNING OUTCOMES</b>			
<b>Program Learner Outcomes</b>			
Apply hair styling techniques.			
502-301 Hairstyling/Shampoo/Scalp	Photographs with written documentation		
502-302 Hairstyling/Basic Techniques			
502-303 Hairstyling/Updoos & Braids			
502-333 Chemical Relaxing & Wigs			
Demonstrate chemical services (permanent waving and chemical relaxing).			
502-333 Chemical Relaxing & Wigs			
502-334 Permanent Wave Techniques	Photographs with written documentation		
502-335 Permwave Design & Wraps	"		
502-337 Advanced Design Wraps	"		
502-354 Chemistry	"		
Demonstrate core abilities.			
All Courses	Photographs with written documentation		
Demonstrate nail care services.			
502-309 Nail Care	Photographs with written documentation		
502-316 Artificial Nails			
Determine services required to meet client needs.			
502-300 Professional Practices	Photographs with written documentation		
502-321 Salon Services 1	"		
502-322 Salon Services 2	"		
502-323 Salon Services 3	"		
502-324 Salong Services 4	"		
502-325 Salon Services 5	"		
502-356 Laws & Rules/Skin Struc & Disorder	"		

Your Student Portfolio will be evaluated by educators and advisory committee members and becomes the property of Moraine Park Technical College.



<b>Core Abilities</b>				
Work Cooperatively				
<i>Complete assigned tasks for team/group work.</i>				
<i>Use collaborative strategies to complete tasks.</i>				
<i>Exchange information, ideas, and opinions in a team/group setting.</i>				
<i>Show evidence of respect for diversity.</i>				
Act Responsibly				
<i>Complete assigned tasks according to prescribed deadlines.</i>				
<i>Complete assigned tasks according to prescribed criteria.</i>				
<i>Adhere to established attendance criteria.</i>				
Value Self Positively				
<i>Adapt hygiene and appearance to requirements of work and educational environment.</i>				
<i>Identify personal strengths and areas for improvement.</i>				
<i>Exchange information, ideas, and opinions in a team/group setting.</i>				
<i>Show evidence of respect for diversity.</i>				
Think Critically and Creatively				
<i>Distinguish between fact and opinion.</i>				
<i>Synthesize information from a variety of sources.</i>				
<i>Use problem-solving and decision-making strategies.</i>				
<i>Apply global perspective to decisions and actions.</i>				
Communicate Clearly				
<i>Use bias-free language.</i>				
<i>Use language that is free of obscenities.</i>				
<i>Apply listening skills.</i>				
<i>Apply standard rules of language structure including grammar, spelling, and punctuation.</i>				
Work Productively				
<i>Complete assigned tasks according to established conditions.</i>				
<i>Evaluate work using established criteria.</i>				
Learn Effectively				
<i>Use resources to meet learning needs.</i>				
<i>Organize information.</i>				
<i>Produce evidence of learning.</i>				