

**Program Name:** Barber / Cosmetology  
**Program Number:** 31-502-1  
**Required DML:** Clinicals, Licensure/Certificate

**Student Name:**  
**MPTC Six-Digit Student ID #:**  
**Semester of Program Acceptance:**

**\*Choose only 1 or 2 artifacts per Learner Outcome to include in Assessment Portfolio.**

**Directions:** Your completed Assessment Portfolio is a requirement for graduation. Use this Worksheet as you gather artifacts for the required Direct Measures of Learning (DML) in your program. Use columns A and B to enter dates or titles of work that show evidence of your skills and abilities. In column C; use the following key to document the type(s) of evidence you will use to demonstrate growth and/or progress: 1 = Artifact from other coursework, 2 = Integrated in reflection, 3 = Draft or first effort at required DML, 4 = Other (specify). **Note:** These criteria will be used to verify your portfolio at the time of graduation.

EXIT LEARNING OUTCOMES	Contact Course Instructor If No Artifact Is Listed In This Column. <b>SUGGESTED ARTIFACT*</b>	<b>A</b>  Artifact Linked to Outcome	<b>B</b>  Reflection Statement	<b>C</b>  Evidence of Growth/Progress
<b>Program Learner Outcomes</b>				
Apply hair styling techniques.	Photographs with written documentation			
502-301 Hairstyling/Shampoo/Scalp				
502-302 Hairstyling/Basic Techniques				
502-303 Hairstyling/Updoos & Braids				
502-333 Chemical Relaxing & Wigs				
Demonstrate chemical services (permanent waving and chemical relaxing).				
502-333 Chemical Relaxing & Wigs				
502-334 Permanent Wave Techniques	Photographs with written documentation			
502-335 Permwave Design & Wraps	"			
502-337 Advanced Design Wraps	"			
502-354 Chemistry				
Demonstrate core abilities.				
All Courses	Photographs with written documentation			
Demonstrate nail care services.				
502-309 Nail Care	Photographs with written documentation			
502-316 Artificial Nails				
Determine services required to meet client needs.				
502-300 Professional Practices	Photographs with written documentation			
502-321 Salon Services 1	"			
502-322 Salon Services 2	"			
502-323 Salon Services 3	"			
502-324 Salong Services 4	"			
502-325 Salon Services 5	"			
502-356 Laws & Rules/Skin Struc & Disorder	"			
Develop strategies to market products and services.				
502-381 Salon Operations	Photographs with written documentation			
Perform color services.				
502-345 Hair Color Applications	Photographs with written documentation			
502-346 Lightening & Toning	"			
502-348 Highlightening & Corrective Color	"			

	If No Artifacts Are Listed, Contact Instructor <b>SUGGESTED ARTIFACT*</b>	<b>A</b> Artifact Linked to Outcome	<b>B</b> Reflection Statement	<b>C</b> Evidence of Growth/ Progress
Perform shampoo and scalp services. <i>502-301 Hairstyling/shampoo/scalp</i>				
Perform skin care services. <i>502-330 Facials</i>				
<i>502-355 Anatomy</i>				
<i>502-356 Laws &amp; Rules/Skin Struc &amp; Disorder</i>				
Provide haircutting services. <i>502-311 Haircutting, Basic Forms</i>				
<i>502-312 Haircutting Techniques</i>				
<i>502-313 Short and Trend Cuts</i>				
<b>General Education Learner Outcomes</b>				
Apply organizational and stylistic strategies to fit subject, audience, and purpose in communication. <i>801-310 Occupational Communication</i>				
<b>Elective OR Other Courses (course number and title)</b>				
<b>Core Abilities Indicate _____ Inventory and/or _____ Integrated in Reflections</b>				
Work Cooperatively <i>Complete assigned tasks for team/group work.</i>				
<i>Use collaborative strategies to complete tasks.</i>				
<i>Exchange information, ideas, and opinions in a team/group setting.</i>				
<i>Show evidence of respect for diversity.</i>				
Act Responsibly <i>Complete assigned tasks according to prescribed deadlines.</i>				
<i>Complete assigned tasks according to prescribed criteria.</i>				
<i>Adhere to established attendance criteria.</i>				
Value Self Positively <i>Adapt hygiene and appearance to requirements of work and educational environment.</i>				
<i>Identify personal strengths and areas for improvement.</i>				
<i>Exchange information, ideas, and opinions in a team/group setting.</i>				
<i>Show evidence of respect for diversity.</i>				
Think Critically and Creatively <i>Distinguish between fact and opinion.</i>				
<i>Synthesize information from a variety of sources.</i>				
<i>Use problem-solving and decision-making strategies.</i>				
<i>Apply global perspective to decisions and actions.</i>				

<b>Core Abilities (continued)</b>				
Communicate Clearly				
<i>Use bias-free language.</i>				
<i>Use language that is free of obscenities.</i>				
<i>Apply listening skills.</i>				
<i>Apply standard rules of language structure including grammar, spelling, and punctuation.</i>				
Work Productively				
<i>Complete assigned tasks according to established conditions.</i>				
<i>Evaluate work using established criteria.</i>				
Learn Effectively				
<i>Use resources to meet learning needs.</i>				
<i>Organize information.</i>				
<i>Produce evidence of learning.</i>				