

MORAINÉ PARK TECHNICAL COLLEGE
Revised 9/10/09

STANDING COMMITTEE PURPOSE STATEMENT

Quality Council

ACCOUNTABLE MANAGER

Gayle Hytrek

TEAM LEADER

Nadine Allen

FACILITATOR

Nadine Allen

PURPOSE

As a sub-committee of the College Planning and Leadership Team, the Quality Council will work with all College systems to develop, implement and monitor continuous quality improvement initiatives at Moraine Park utilizing Lean and other quality tools.

- Quality Improvement Major Process – Facilitate, monitor, and communicate continuous quality improvement initiatives throughout the College including providing input and assistance on quality improvement strategies and education on appropriate quality tools.
- AQIP College Accreditation - Oversee the Higher Learning Commission (NCA) – AQIP College Accreditation process, including oversight of the action projects and facilitation of the College system portfolio.
- QRP - Audit the QRP process for the college's program review cycle.

MEMBERSHIP

Every effort will be made to keep membership cross-functional including representatives from each campus and employee group. CPLT appointees will be used if necessary to ensure cross-functional membership on the Council:

- Four members appointed by CPLT. (C)
- Six elected members. (*, **)
- District Student Government Officers (DSG).
- Quality Improvement/AQIP Associate.(P)
- Vice President – Strategic Advancement.(P)
- Dean of Continuing Education and Institutional Quality (P)
- President (P)
- Enrollment Management appointee by CPLT (R)

Name

Joe Halter

Jay Edgren

Craig Finley

Matt Hurtienne

Eileen Rottscholl

Title

* Social Science Instructor

* Dean of Technology & Instructional Operations

* Special Services Associate

**Dean of Information Technology/Campus Dean

** Economic and Workforce Development Contract Specialist

Chuck Birringer	** Purchasing Associate
Kelly Martin	(C) Design Specialist
Brenda Block	(C) Accounting Instructor
Cathy Werner	(C) Instructional Delivery Technologies Specialist
Peter Simon	(C) Instructional Technology Specialist
Gayle Hytrek	(P) President
Nadine Allen	(P) Quality Improvement/AQIP Associate
Josh Bullock	(P) Vice President - Strategic Advancement
Chuck Brendel	(P) Dean of Continuing Education and Institutional Quality
Lisa Manuell	(R) Student Involvement Specialist
Eric Wagner	(DSG) Student representative

TERM OF APPOINTMENT

- All CPLT appointed representatives will serve on the Quality Council for the duration of their CPLT appointment (noted with a C). These individuals will be selected by CPLT and will be utilized, if necessary to ensure cross-campus and cross-employee category representation on the Council.
- Elected representatives will serve a 2 year term with one-half of the membership rotating on an annual basis. Rotations will commence as follows:
 *rotates off the team at the end of 2009-10 and replaced every 2 years thereafter.
 ** rotates off the team at the end of 2010-11 and replaced every 2 years thereafter.
- Elected members will be elected by Moraine Park staff to serve on the Quality Council. Solicitation of candidates will begin in March. With the application form, each candidate will be required to provide a brief statement on why they would like to be a member and what skills they bring to the Quality Council. Election of members will be held in April. Tenure will begin July 1 of the year elected and end June 30 of the 2nd year.
- In the case of a resignation or opening on the council, the staff member receiving the next highest number of votes in the same category (management, support professional, faculty) not already serving on the council will be offered the position to serve for the remainder of the original term.
- District Student Government (DSG) officers to remain on the team throughout the term of DSG appointment.
- Permanent members are noted with a (P).
- Rotating members are noted with an (R)

2009 MEETING DATES (May be altered to fit schedules)

July 22, 2009; Beaver Dam Campus
 September 24, 2009; IVC

Remaining year to be determined

HOW PROGRESS WILL BE COMMUNICATED

Work of the team will be communicated quarterly to the College Planning and Leadership Team, the Moraine Park Board and the Administrative Council via a standing agenda item. Work of the team will be shared with the entire college community via the Quality Webpage on Moraine Park's internet and intranet.